

## Income (Employment) Verification Form

**Directions:** Please print your name and your Employer information in the space provided in section #1. Next, skip section # 2 (As your current Employer will fill out this section) and proceed to section # 3, which requires your signature and date.

**Section #1:** Re: \_\_\_\_\_ (Print)

Current Employer: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Fax \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

**Section # 2:** To be filled out by your current Employer. Go to section # 3.

The above individual has applied to rent an apartment with us. Please assist us by verifying the following information. Please fax back at: (630) 377- 5353 or email:

[leasing@pmrmanagement.com](mailto:leasing@pmrmanagement.com)

Thank you for your assistance

1. Employer \_\_\_\_\_
2. Address \_\_\_\_\_ E-Mail \_\_\_\_\_
3. Phone \_\_\_\_\_ Fax \_\_\_\_\_
4. Length of employment \_\_\_\_\_
5. Occupation \_\_\_\_\_
6. Annual Salary / Monthly/Hourly \_\_\_\_\_
7. Is employment continuing? \_\_\_\_\_ Yes \_\_\_\_\_ No

Comments: \_\_\_\_\_

Completed by: \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

**Section # 3:** Please sign and date below.

I hereby authorize Property Management Realty Inc. to verify the above information.

Dated: \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_

Property address currently applying for: \_\_\_\_\_



**1121 E. Main Street - Suite 127 / St Charles, IL 60174 / P: 630-584-0209 F: 630-377-5353**  
[www.pmrmanagement.com](http://www.pmrmanagement.com)